



DESIGN REVIEW APPLICATION – GENERAL

Design Review Submittal Requirements Attached
Updated 2-19. Any previous versions are null and void.

Email, Mail, or Deliver your request with the appropriate attachments to:
Daybreak Community Association
11274 South Kestrel Rise Road, Ste. F | South Jordan, UT 84009
Phone: 801-254-8062 | ldavis@ccmcnet.com

Owner Information Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Daybreak Property Address: \_\_\_\_\_

Start Date: (month/day/year) \_\_\_\_\_ Completion Date: (month/day/year) \_\_\_\_\_

Plat & Lot # \_\_\_\_\_ Corner lot \_\_\_\_\_ Are you a tenant? \_\_\_\_\_ Are you the owner? \_\_\_\_\_

Type of Home:

Condominium \_\_\_\_\_ Townhome \_\_\_\_\_ Sub-Association name for secondary approval \_\_\_\_\_
(Townhome/Condominium)

Single Family \_\_\_\_\_ Is this a resubmission? \_\_\_\_\_

Description of Proposed Improvement:

Table with 6 empty rows for describing the proposed improvement.

Contractor (if any) Name & Phone #:

Table with 2 empty rows for contractor information.

For Office Use Only:

\$75.00 Fee and Check #

Table with 2 empty rows for office use.

**Submittal Acknowledgement**

The submittal of this application does not constitute approval of the proposed plan. Written notification of the Design Review Committee's decision will be supplied to the Homeowner within 30 days after receipt of all required information. Construction must not begin until the Committee has approved the plans in writing. As the Homeowner, I have read and understand Daybreak's Design Guidelines, Landscape Planting Requirement and applicable Governing Documents concerning design and construction in Daybreak. As Homeowner, I acknowledge that the persons reviewing the plans and specifications will change from time to time and that opinions on aesthetic matters, as well as interpretation and application of these guidelines, may vary accordingly. In addition, I acknowledge that it may not always be possible to identify objectionable features of proposed improvements until the improvements have been completed, in which case it may be unreasonable to require changes to the improvements involved. However, the Committee may refuse to approve similar proposals in the future. Approval of application shall not constitute an approval, ratification or endorsement of the quality or architectural or engineering soundness of the proposed improvements and neither the Committee nor the Board shall have any liability for any defects in the plans, specification or improvements. I agree to pay any costs incurred by the Association if I fail to meet the standards established by the Committee and the Board of Directors.

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Print Name

Mailing Address if Different than Property Address:  
\_\_\_\_\_

I hereby certify that all modifications will be installed **as approved** by the Design Review Committee \_\_\_\_\_  
Initials above

**PLEASE DO NOT WRITE BELOW THIS LINE**

**ACTION TAKEN BY COMMITTEE:**

**Project:** \_\_\_\_\_

- Approved** (Request submitted is approved)
- Approved as Noted** (Request submitted is conditionally approved subject to noted conditions)
- Not Approved - Additional Info Needed** (Resubmit application with additional information or acceptable revisions. No work may commence until application receives final approval)
- Not Approved** (The entire request is not approved and no work may commence)

COMMENTS:


CHECK IF ATTACHING ADDITIONAL COMMENTS or CONDITIONS

Received By: \_\_\_\_\_ Date: \_\_\_\_\_  
HOA Staff

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Committee Member

Sub-Association: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
(Townhome/Condominium) Signature

## Required Checklist for a Winning General Plan Submittal

A winning plan includes all the elements that you want to construct, install and/or modify. You will have greater success in having your plan approved in one review if you provide a very specific and detailed plan. The Design Review Committee must see a complete plan to process the application.

1. Play Elements (Swings, Basketball goal, Trampoline, etc.)
2. Flag Pole
3. Patio/Deck/Walkway
4. Driveway Modification
5. Storm/Screen Doors
6. Dog Runs
7. Path Lighting
8. Satellite Dish
9. Porch/Stair Railing
10. Outdoor Curtains
11. Pool/Spa/Hot Tub
12. Porch Swing/Benches
13. Radon Mitigation System
14. Generator
15. Window Boxes/ Window Awning

Here is a list of the paperwork that you will need to submit. Check the boxes as you go to make sure you include everything:

- Design Review Application for General Modifications completely filled out and signed.
- Pictures of proposed areas to be improved as well as wide angle pictures of your lot/home.
- Site plan showing existing conditions including dimensions of your lot, home, setbacks, grading, etc.
  - Must be drawn to scale (ex. 1"= 10') with graphic scale shown on plan.
  - Must include a North Arrow.
  - Label adjacent properties on plan (i.e.; common area, park, residential houses, name or street).
  - Indicate all proposed and existing elements (i.e.; home, driveway, garage, fence, plants, boulders, hardscape and/or ground cover).
  - Label property lines, streets, alleys and sidewalks.
- Pictures and/or samples of materials. These may be emailed to us.
- Patios/Decks/Walkways need to show dimensions, colors, materials and location.
- Label path lighting by brand, size, color, type, height, and wattage of each bulb.
- A photo example of the proposed feature needs to be submitted along with dimensions and color samples.
  - Identify on plan exact area improvement will be installed.

- \$75.00 Design Review Fee (unless a minor modification).
- All improvements must comply with Daybreak's Design Guidelines.
- Any proposed modification requires the HOA to notify any neighbors whom may be impacted by such modification.
- All approvals are valid for 1 year. If your approval expires before you project is completed, you will need to submit for an extension or re-submit your plan.
- With your approval letter you will receive an approval notice to post in your front window during installation of your project. Once your project is complete, please sign and return this permit to the HOA office.