

Daybreak Community Association
Town Hall Meeting – June 21, 2018

Homeowner Board Member Election Q & A

Q: What is the role of the Nominating Committee?

A: As per Section 3 of the By-Laws for the Daybreak Community Association and the Charter for the committee, the Nominating Committee is charged with the responsibility of providing a fair election for the Members of the Daybreak Community Association and will oversee the election process of the owner Directors to the Daybreak Board of Directors.

The Nominating Committee shall select a slate of candidates to fill positions on the Board of Directors in accordance with what is stated in the Nominating Committee Charter.

Q: What triggers the election?

A: As per Chapter 3 of Bylaws for the Daybreak Community Associations, when the community is at 25% to build out, the members shall be entitled to elect one of three director positions.

Q: What are the candidate requirements?

A: The candidate requirements include:

- Owner of record on a residential property in Daybreak
- An owner in good standing including assessments are current and there are no outstanding violations
- Commitment to uphold the Governing Documents
- Ability to listen and assist with making informed decisions in the best interest of the Association as a whole
- Able to make a time commitment to participate in regular Board meetings
- To serve in the best interest of the whole membership
- Attend a mandatory Board training session scheduled for August 16, 2018

Q: What will the elected Director be tasked with?

A: The elected Director will service a two-year term. The Board meets once per month to make policy decisions on behalf of the community and assist in formulating community goals. This role will have the unique opportunity to provide direction and be involved in the decision-making process for the Association. The elected director's tasks will include:

- Maintain, protect, preserve and enhance home values
- Assist and add input in setting policies, standards, procedures, programs and budgets for the Association
- Hold a fiduciary responsibility to act in the best interest of the community as a whole, and for the benefit of the Corporation.
- Adhere to the Board of Directors Code of Ethics
- Build on the foundation established by the Developer

Q: What are important dates a candidate should be aware of?

A: Important dates include:

- Application due date: July 31, 2018. *Details on how to submit are included on the application form.*
- Candidate Orientation: August 16, 2018 at 6pm at the Daybreak Community Center
- Slate of Candidates announced: August 29, 2018
- Campaigning Dates: August 30 to September 20, 2018
- Meet the Candidates Night: September 13, 2018
- Election: September 25, 2018

Q: What will the Candidate Orientation include?

A: The Candidate Orientation will include an overview of the Daybreak Homeowners Association organization, purpose, and function, the expectations of voting board members, Daybreak Code of Ethics (Responsibility Report), election restrictions, and candidate requirements.

Q: Are there restrictions for campaigning within Daybreak for this election?

A: Yes there are. Campaign Guidelines have been created to establish equality and a fair environment for both candidates and voting homeowners. During the 2018 campaign season candidates are reminded that they are running with other neighbors, therefore courteous treatment of one another is important and good conduct during the campaign process is paramount. The Campaign Guidelines will be available to candidates and residents prior to the election.

Q: How will the ballots be tallied?

A: The Committee is in the process of conducting interviews with independent contractors to serve as the teller for the election. The Election Tellers shall be responsible to prepare, distribute, collect, process and count ballots. This is outlined in Section 3.4 of the By-Laws for the Daybreak Community Association.