

**SOUTH STATION TOWNHOME OWNERS ASSOCIATION
OPEN BOARD OF DIRECTORS MEETING
February 27, 2018**

The Open Board of Directors Meeting for South Station Townhome Owners Association was held February 27, 2018 at the Daybreak Community Center.

Board of Directors present:

Ty McCutcheon, President
Gary Langston, Secretary
Scott Kaufmann, Treasurer

Management Company present:

Mary Chamberlain, Association Manager
Abby Frampton, Administrative Coordinator

Call to Order:

The Meeting was called to order at 5:03 PM by Ty McCutcheon.

Zero Harm Share: Are there concerns with the opening of new roads in the area: Parking in the alleyways, cars going in wrong direction with new traffic patterns.

Approval of Meeting Minutes:

Motion: A motion was made by Scott Kaufmann, seconded by Gary Langston and unanimously carried to approve the minutes from the November 21, 2017, Board of Directors Meeting as written.

Reports:

Financials – *Mary Chamberlain reported to the Board*

- i. Review of the Unaudited Monthly Financial Statements for October through December 2017
- ii. Review of the Budvar Report
- iii. Review of the Reforecast Report

Motion: A motion was made by Gary Langston, seconded by Scott Kaufmann and unanimously carried to accept the unaudited monthly financials for October, November, and December 2017.

- iv. Review of the Delinquency Report-Abby Frampton presented to the Board
 - a. There were no accounts recommended for collections.

Management Report – *Mary Chamberlain presented to the Board*

- i. Cash Flow- The cash on hand as of 2/27/2018 is \$11,278.96
- ii. Lot Counts- As of February 1, 2018, 23 owners are being billed assessments

OLD BUSINESS

There is no new business at this time.

NEW BUSINESS

Landscape Maintenance Bid for 2018 season for review- A presentation from Aeroscape was given. The Board of Directors would like to review bids further and vote through email.

Resident Comments: No residents were present at the meeting.

Adjourn:

Motion: There being no further business, a motion was made by Gary Langston, seconded by Scott Kaufmann and unanimously carried to adjourn at 5:43 PM.

Approved and respectfully submitted by Ty McCutcheon, President of the Daybreak South Station Townhome Owners Association.



Ty McCutcheon, President

5.21.18

Date